



Matric  
Farewell  
Package  
2016

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## MATRIC FAREWELL PACKAGE

R390 per Person  
(Minimum of 60 guests)  
Monday-Friday

This price includes the following:

- ~ Venue Hire
- ~ Tables & Chairs
- ~ Linen & Tie-Backs (available colours)
- ~ Napkins
- ~ Standard Cutlery & Crockery
- ~ Welcome drinks for guests

~ Dinner Buffet, Includes:

- \* 1 Plated Starter
- \* 2 Mains
- \* 2 Vegetables
- \* 2 Starches
- \* 1 Salad
- \* 1 Dessert
- ~ Jug of Juice per Table
- ~ Free secure parking

# Matric Farewell Menu

~ You have a choice of the following ~

## 1 x Plated Starter

- \* Crispy Crostini topped with tomato, mozzarella & fresh Basil
- \* Mini pancakes stuffed with a warm, creamy chicken and mushroom filling

## 2 x Mains

- \* Grilled Lemon & Herb chicken pieces
- \* Roast chicken pieces topped with a sticky Mayonnaise and Chutney glaze
  - \* Traditional Durban Chicken Curry with shambles
    - \* Hungarian Beef Goulash
  - \* Marinated Roasted Beef with Gravy
- \* Traditional Indian Beef curry with fresh shambles
  - \* Roasted Pork with fresh spices

## 2 x Starches

- \* White rice
  - \* Yellow Rice infused with fresh spices
- \* Potatoes Sautéed with butter and onions
  - \* Potato bake
- \* Traditional Roast potatoes



## 2 x Vegetables

- \* Traditional green beans
- \* Roasted Butternut with cinnamon
- \* Sweetly Glazed carrots
- \* Pumpkin fritters with cinnamon and caramel sauce
- \* Broccoli & Cauliflower with Cheese Sauce
- \* Creamed Spinach with Feta

## 1 x Salads

- \* Potato salad
- \* Coleslaw with apple & raisin
- \* Pineapple and carrot salad
- \* Greek Salad

## 1 x Desserts

- \* Seasonal Fresh fruit salad with ice cream
- \* Vanilla Cheesecake topped with mixed berries and freshly whipped cream
- \* Ouma's Malva pudding with ice-cream or vanilla custard

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Vegetarian and special dietary requirements can be catered for, however, there will be a surcharge depending on the needs of your guests. The cost of the surcharge will be depend on the nature and the extent of the requirements



# Biekiebos

## TERMS & CONDITIONS

### Matric Farewell

#### Menu, Beverage Service and Cut off times:

- \* Under NO circumstances may any Food or Beverage be brought onto the premises. Should anyone fail to abide by this rule, we have the right to deduct **ALL** of your Breakage deposit. (See under Loss & Damages)
- \* Suppliers such as Photographer, DJ, Musicians etc, contracted by you to work at the reception should be classified as guests for catering purposes.
- \* Biekiebos is a fully licensed venue. ALL liquor must be purchased from the venue.
- \* All “clients” & their guests, who consume alcohol which is kept in their cars & handbags will cause to lose your Deposit.  
Please inform guests that no OWN drinks are allowed”. Biekiebos will, as far as possible, identify table numbers & car registration numbers and the person appointed by the “client” will be notified.
- \* Bar services strictly closes at 24h00. A call for last rounds @ 23h30. A R1500-00 per hour penalty starts @ 24h15  
Any hour thereof will be charged at R1500-00 per hour

#### Risk / Loss / Damages:

- \* Under no circumstances are sparklers allowed to be used or any other crackers or potential fire related hazardous novelties
- \* No Candles will be allowed unless the necessary precautionary measures are taken to protect tablecloths
- \* Whilst every precaution will be taken to ensure the safe guarding of guest’s belongings, Biekiebos will not be liable for loss or damage to any property whatsoever (Vehicles, Decor, Props, Valuables etc..)
- \* No staplers to be used for attaching any decorations to the walls or furniture
- \* All flowers, stands, candles, decor & equipment to be removed as soon as possible after function ends
- \* A breakage fee of R1000-00(One Thousand Rand) is payable. **CASH ONLY-** To be paid at venue. Any breakages or damages will be deducted and the refund will be paid within 2 weeks after the function date. Should the breakages exceed R1000, the client will be liable to pay the difference.
- \* Candle burns/Wax damage will be charged back to the client

- \* Should any damages occur to venue, buildings & surroundings, furniture, utensils, equipment, garden, decor or linen during the function, the client shall be held responsible and billed accordingly.
- \* Although we have a generator on standby, Biekiebos will not be held liable for interruptions of Biekiebos will not be services (water, sanitation, electricity)
- \* No Liability will be taken for any injuries that may occur on these premises

### Bookings & Payment Procedures:

- \* All Rates and venue hire are subject to a yearly increase. Rates are applicable as indicated in Packages.
- \* A **NON** Refundable Deposit of R2000-00 is required in order to confirm & secure your booking. This deposit must be paid within 7 days of making a provisional booking.
- \* If Deposit is not paid by the required date, Biekiebos has the right to cancel the provisional booking without any notice to the client.
- \* The outstanding amount of the venue hire, total food, beverage and extras must be settled 14 days prior to the Function date.
- \* Should the “client” decide on an open bar, the limit is to be paid 7 days before the Function
- \* **NO REFUNDS WILL BE MADE ON ANY CANCELLATIONS!!**
- \* The final appointment to finalize the final guest numbers, function procedures, final checklists, final confirmation of menu & bar requirements, will take place no longer that 14 days prior to function
- \* If the event is cancelled up until six (6) months prior to the event date, a 25% cancellation fee of the total event account will be charged.
- \* If the event is cancelled up until six (6) to four (4) months prior to the event date, a 50% cancellation fee of the total event account will be charged.
- \* If the event is cancelled less than three (4) months prior to the event date, a 100% cancellation fee of the total event account will be charged.

### Banking Details:

Method of payment: Electronic Bank Transfer/Cash - NO CHEQUES WILL BE ACCEPTED!

### Biekiebos Function Venue

FNB (Three Rivers)

Acc nr: 62503680870

Branch code: 251337

Ref: School Name + date (dd-mm-yy) (For Example: Destinata 071017)

\* Deposit Slips /payments must be emailed or faxed through to our offices:

Fax: 086 663 8098 / Email: [info@biekiebos.co.za](mailto:info@biekiebos.co.za)



**This deems to serve as a binding Contract between  
Biekiebos and the Client with acceptance of Function date**

**THIS CONTRACT IS THE ONLY LEGAL AND BINDING CONTRACT AND IN CASE  
OF  
CONFLICTING INFORMATION BETWEEN "BIEKIEBOS" & THE "CLIENT", THE  
CONTRACTUAL  
INFORMATION IN THIS CONTRACT WILL BE HELD PRECEDENT**

I, the undersigned, ..... (Client) hereby declare that I have read & understood all the Terms & Conditions contained herein and will abide by the rules of this contract set out by Biekiebos. I further bind myself hereto in my personal capacity as surety for all monies outstanding & owing. I further acknowledge that any & all damages to the allocated buildings and surroundings, venue, furniture, utensils, carpets and equipment will be charged to me.

Signed at ..... on this the ..... day  
of ..... 2017

Client:

NAME: ..... SIGNATURE: .....

WITNESS NAME: ..... WITNESS SIGNATURE: .....

Biekiebos Manager

NAME: ..... SIGNATURE: .....

WITNESS NAME: ..... WITNESS SIGNATURE: .....

Please complete the details, and then sign and initial each page,  
and return the entire Original documents together with  
Deposit Confirmation to Biekiebos  
Fax: 086 663 8098 / Email: info@biekiebos.co.za



AGREEMENT BY AND BETWEEN  
Biekiebos, 41 Donald Rd, Glen Donald  
(Hereinafter referred to as Biekiebos)

AND

School Name:

.....

Physical Address:

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Postal Address:

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Contact Details:

Contact person: ..... Cell: .....

Work Tell: .....

Email address: .....

(Hereinafter referred to as the Client)

INFORMATION REGARDING MATRIC FAREWELL

FAREWELL DATE: .....

MINIMUM GUEST NR'S: .....

DAY OF THE WEEK: .....

TABLE CLOTH COLOUR: .....

OVERLAY COLOUR: .....

NAPKIN COLOUR: .....

CHAIR COVERS COLOUR: .....



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FOR OFFICE USE ONLY:

Matric Farewell of: \_\_\_\_\_

R2000 Booking Deposit paid – Date: .....

EFT/CASH/CREDIT CARD.....

Other Payments made:

Date:

Amount:

Payment

Method

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BREAKAGE DEPOSIT RECEIVED? Date .....